



REAM 5 / 1 / 42

23 August 2017

Dear REAM Members,

Invitation to participate in the
REAM Delegation to the 23rd Belgian Road Congress in
Brussels and Post Congress 3-day 2-night Study Tour to
London, England from 2 - 9 October 2017

Event Organisers:

- *Belgian Road Association*
- *Brussels Mobility*

Venue:

SQUARE – Brussels Meeting Centre

Tour package includes:

- **Accommodation:**
Four-star hotels:
Renaissance Brussels Hotel
The Cumberland hotel
- **Travel:**
Flight:
KL / Amsterdam / Brussels (Royal Dutch Airlines - KLM) Economy /
Business Class as preferred
Brussels / London (Euro Train)
London / Amsterdam / KL (Royal Dutch Airlines – KLM)
- **Meals:**
As specified

**SPOUSES OF PARTICIPANTS AND THEIR SCHOOL-GOING CHILDREN
ARE WELCOME TO JOIN THE DELEGATION**

1. General information

The Belgian Road Congress is a quadrennial event aimed at professionals involved in the construction, management and operations of roads – road and network managers, contractors as well as those based in studies and research centres.

The 23rd edition that is scheduled for three days will focus on various facets of roads today, as well as promoting exchanges between key players. The programme will emphasise on the different phases of the life of a road infrastructure such as maintenance and operations.

Specific importance will be placed on urban roads, *Smart Mobility*, quality of public space and service to the users/public. In parallel with the working sessions, an exhibition is being organised to offer the public and private sectors a unique opportunity to present their product and services and a chance to network with other field experts for future collaborations.

*Please see preliminary Congress programmes in Appendix A.

2. Registration Fee

The **Full Registration Fee** is **RM 4,000.00**. Registration fee includes the conference kit containing relevant technical materials, Welcome Reception, access to exhibition and tea/coffee and lunches during conference days.

3. Tentative travel itinerary

Day / Date	Itinerary / Accommodation	Flight / Coach	Meals
Mon. 2 Oct	KL / Amsterdam	KL 810	Meals on board
Tue. 3 Oct	Amsterdam / Brussels Brussels Study Tour Lunch Check-in at Renaissance Brussels Hotel Dinner	KL 1712	B / L / D
Wed. 4 – Fri. 6 Oct	Congress Sessions	Coach transfers to Congress venue	B
Sat. 7 Oct	Breakfast Brussels / London London Study Tour Check in at The Cumberland hotel	Euro train	B / L / D
Sun. 8 Oct	Breakfast London Study Tour	Coach	B / L / D
Mon. 9 Oct	Free n' Easy Check out London / Amsterdam Amsterdam / KL	Coach KL 1022 KL 809	B / L

B / L / D denote breakfast / lunch / dinner provided in the delegation package

4. Tour package cost

Includes air travel, local transfers, accommodation and meals as specified in the itinerary but **EXCLUDES the conference registration fees**. The tour cost has been tentatively fixed as stated below but is subject to slight variation if the response falls below the minimum of 15 participants. **Non-REAM Members are required to pay an additional surcharge of RM 100.00.**

Group Economy Class Package (Twin sharing/per person)	RM 13,290.00
Group Economy Class Package (Single occupancy)	RM 16,090.00
Group Business Class Package (Twin sharing/per person)	RM 25,590.00
Group Business Class Package (Single occupancy)	RM 28,390.00

The tour cost includes:

- a. Return air ticket in the preferred class of travel.
- b. Accommodation based on twin/single room as requested.
- c. Meals as specified in the itinerary
- d. Transfers and tours as per itinerary.
- e. Check-in luggage per person not exceeding 30kg.
- f. Services of a tour manager and local guide.
- g. Personal travel insurance
- h. All airport taxes / flight insurance / gratuities for local guide and driver.
- i. Hand carry bag

6. Cancellation charges

- a. Between 8-15 days prior to departure - 35% of tour fare levied on all bookings.
- b. Between 3-7 days prior to departure - 55% of tour fare levied on all bookings.
- c. Less than 3 days prior to departure - 100 % of tour fare levied on all bookings.

7. Application / Payment / Closing date / Enquiries

Registration for the delegation will be on a first-come-first-served basis. Please register using the attached Reply Form. The final date for registration and full payment is 18 September 2017.

NOTE: If full payments from individuals and organisations or local orders from government departments are not received by 18 September 2017, the registration for participation shall be cancelled without any further notice.

For further information, please do not hesitate to contact **Ms. Rosmah binti Marhamdan**, Senior Executive (Administration & Finance), Tel. No. 03-5513 6521/2, Fax No. 03-5513 6523 or E-mail: rosmah@ream.org.my.

Thank you.

Best regards,



DATO' Ir. B. NITCHIANANTHAN
Chairman Technical Events Committee

cc. **YBHG. DATO' SRI Ir. Dr. ROSLAN BIN MD TAHA**
President

cc. **Ir. HAJI MOHAMAD ZULKEFLY BIN SULAIMAN**
Honorary Secretary General

cc. **YBHG. DATO' Ir. JEFFREY CHOONG MOH KHENG**
Honorary Treasurer General

PARTICIPATION REGISTRATION FORM

REAM Delegation to the 23rd Belgian Road Congress in Brussels and Post Congress 3-day 2-night Study Tour to London, England from 2 – 9 October 2017

Chairman
Technical Events Committee
Road Engineering Association of Malaysia

FAX: 03-5513 6523
E-MAIL: rosmah@ream.org.my

Dear Sir,

1. I / we* would like to register for the above group delegation as follows (*please tick (√) as appropriate*):

Group Economy Class Package (Twin sharing/per person)	RM 13,290.00 ()*
Group Economy Class Package (Single occupancy)	RM 16,090.00 ()*
Group Business Class Package (Twin sharing/per person)	RM 25,590.00 ()*
Group Business Class Package (Single occupancy)	RM 28,390.00 ()*
Conference Registration Fee	RM 4,000.00 ()

* Cost inclusive of VIP Plan Travel Insurance coverage.

2. I / we* enclose herewith a Local Order / my / our* cheque No: for RM in favour of **REAM-Activity** to confirm my (and my accompanying person/s*) participation.

Name of participant:.....
(As in passport)

Designation:.....Company:

Address:.....

Tel: H/P..... Fax:

Signature: Membership No (if any):

Contact Person:.....Tel:.....

Name of accompanying person/s*
(As in passport)

Date : Company Chop:

NOTE: The closing date for confirmation to participate, settlement of full payment and/or issue of Local Order is 18 September 2017. Please prepare the cheque/s / Local Order* in favour of REAM Activity. Bank: RHB Sungai Way/Subang Branch A/C No. 212479 40131806.

Thank you.

**Delete if not applicable.*